



Pershing Health System

HOUSEKEEPER

Job Summary:

The Housekeeper will be responsible for cleaning and servicing assigned areas.

Supervisory Responsibilities:

- None.

Duties/Responsibilities:

- Cleans assigned areas by washing furnishings and equipment and mopping floors with special cleaning solutions and disinfectants to prevent the spread of disease. Uses damp, disinfectant-treated cloths and vacuum cleaner to dust windowsills, blinds, floors, furniture, and equipment in an orderly fashion. Scours and polishes sinks, tubs, mirrors, and other equipment.
- Assembles materials and supplies from the supply room and transports them to the work area.
- Replenishes supplies of soap, towels, and other dispensable items.
- Reports mechanical failures or negative conditions observed in assigned area to the Director or Linen Aide.
- Gathers and disposes of trash, washes wastebaskets and large refuse containers, and relines with plastic bags.
- Removes soiled linens.
- Periodically polishes floors with a buffing and polishing machine.
- Performs other related duties as assigned.
- Adheres to facility's Standards of Excellence.

Required Skills/Abilities:

- Must know how to use common housecleaning implements such as mops, floor waxes, and scouring pads to keep areas clean and well serviced.
- Must know how to care for equipment, how to measure cleaning solutions, and to be alert to hazards.
- Ability to follow oral or written instructions.

Education and Experience:

- High school graduate preferred.
- Previous cleaning experience in a hospital setting preferred.

Physical Requirements:

- Must be able to endure long hours of continuous work.
- Physical effort required by the job includes standing, stooping, pulling, pushing, and lifting up to 25 pounds.